



# Commonwealth Ports Authority

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## NOTICE OF BOARD COMMITTEE MEETINGS

The Commonwealth Ports Authority hereby gives notice that there will be Board Committee Meetings on Friday, July 28, 2023, at 10:30 a.m. in the Aircraft Rescue & Fire Fighting (ARFF) Classroom located at the Airport Fire Station at the Francisco C. Ada/Saipan International Airport. The following items are on the agenda for the above-referenced meeting:

### COMMITTEE AGENDAS

#### AIRPORT FACILITIES COMMITTEE

- I. **Call to Order, Roll Call, Adoption of Agenda, Adoption of Minutes (March 16 and June 2, 2023)**
- II. **Public Comments**
- III. **Old Business:**
  - 1. Public-Private Partnership
- IV. **New Business:**
  - 1. Concessions
  - 2. Amelia Earhart Monument
  - 3. Updated Airport Facilities Committee Report
- V. **Executive Session (if needed)**
- VI. **Miscellaneous/Announcements**
- VII. **Adjournment**

#### SEAPORT FACILITIES COMMITTEE

- I. **Call to Order, Roll Call, Adoption of Agenda, Adoption of Minutes (March 16 and June 2, 2023)**
- II. **Public Comments**
- III. **Old Business:**
- IV. **New Business:**
  - 1. Ports Police Citation Enforcement Policy
  - 2. Updated Seaport Facilities Committee Report
- V. **Executive Session (if needed)**
- VI. **Miscellaneous/Announcements**
- VII. **Adjournment**

\*continued below.

**PERSONNEL AFFAIRS COMMITTEE**

- I. Call to Order, Roll Call, Adoption of Agenda, Adoption of Minutes (March 16 and June 2, 2023)**
- II. Public Comments**
- III. Old Business:**
  - 1. Drug Policy
  - 2. Supervisor Evaluation
  - 3. Desk Audit/Performance Audit
- IV. New Business:**
  - 1. Position Description – AOA Compliance Officer/Instructor
  - 2. Port Manager Contracts
  - 3. Updated Personnel Affairs Committee Report
- V. Executive Session (if needed)**
- VI. Miscellaneous/Announcements**
- VII. Adjournment**

**FINANCIAL AFFAIRS COMMITTEE**

- I. Call to Order, Roll Call, Adoption of Agenda, Adoption of Minutes (March 16 and June 2, 2023)**
- II. Public Comments**
- III. Old Business:**
  - 1. Audit Corrective Action Update
- IV. New Business:**
  - 1. Supplemental Budget Request and Sanctioning – SIA ARFF Training Facility: Professional Services Amendment 5
  - 2. Supplemental Budget Request – SIA Taxiways A & G Emergency Repairs
  - 3. Supplemental Budget Request and Sanctioning – SIA Runway Rehabilitation Repackage: A&E and CM Services Amendment 7
  - 4. Updated Financial Affairs Committee Report
    - a. Grants Report
    - b. Internal Auditor Report
- V. Executive Session**
- VI. Miscellaneous/Announcements**
- VII. Adjournment**

All interested persons are welcome to attend and to submit written or oral testimony on the above agenda items. A time limit may be imposed. Video Conferencing is also available via Zoom. [Zoom link](#): Meeting ID: 898 0318 0837 Passcode: 573227

*Kimberlyn King-Hinds*  
Airport Facilities Interim Chair

*Ramon A. Tebuteb*  
Financial Affairs Chair

*Pete P. Reyes*  
Seaport Facilities Chair

*Joseph M. Diaz*  
Personnel Affairs Chair