

COMMONWEALTH PORTS AUTHORITY
Position Description

EQUIPMENT OPERATOR III - SIA

Code 417

Nature of Work

Responsible for proper maintenance of grounds and airfield areas at Saipan International Airport.

This employee is responsible for properly maintaining grounds and airfield areas by performing mowing and other clearing methods and procedures at Saipan International Airport. This class differs from Equipment Operator II in that the lower class works under the supervision of Equipment Operator III.

Examples of Duties (Illustrative)

1. Directs the activities of equipment operators and the maintenance of airfield and other ground areas.
2. Operates heavy duty mowers and tractors.
3. Observes all airport safety measures and complies with requirements.
4. Instructs subordinates in the proper application of methods, procedures and techniques of field maintenance, e.g. runway and taxiway areas, general aviation area, and roadside lawns.
5. Applies procedures and manuals at the Operations Department.
6. Advises supervisor of temporary higher work loads or temporary personnel loss.
7. Monitors work and reports on corrective actions to increase effectiveness, productivity, and job satisfaction.
8. Monitors specific phases of the airport ground and airfield maintenance.
9. Reviews work requirements and assigns subordinates.
10. Applies methods and techniques necessary for favorable results.
11. Participates in training programs of airport operations.
12. Complies with applicable FAA standards and OSHA regulations.
13. Performs other related duties as assigned.

Minimum Requirements of Work

1. Knowledge of functions of the Operations Department.
2. Knowledge of CPA's procedures.
3. Knowledge of approved practices and techniques of airfield maintenance.
4. Ability to apply principles and theories of airport operations.
5. Ability to organize, assign and direct assignments to subordinates.
6. Ability to operate complex heavy duty mowers and tractors proficiently.

Code 417 continuation

7. Ability to train subordinates on skills required to operate complex heavy duty mowers and tractors.
8. Ability to establish and maintain a cooperative relationship with supervisors, personnel and other staff members.

Minimum Qualifications

Graduation from high school (or G.E.D.) and four (4) years of progressively responsible experience in airport operations of which two (2) years pertain to supervisory experience.

Shall have no record of felony or criminal conviction.

Pay Range

Pay Level: 7

Minimum: \$778.65 bi-weekly or \$9.73 per hour (PL 7/1).

Maximum: \$1,331.75 bi-weekly or \$16.65 per hour (PL 7/12).

Adopted by CPA Board on October 25, 1995.

Revised and adopted by CPA Board on December 21, 2016