

**COMMONWEALTH PORTS AUTHORITY**  
**Position Description**

**PORTS POLICE/ARFF TRAINEE - Rota**

**Code 1009**

***Nature of Work***

Responsible for developing Aircraft Rescue and Fire Fighting (ARFF) and law enforcement emergency response skills and acknowledge in preparation for the more difficult assignment levels.

At an entry level, employee in this class serves dual responsibility for efficiency and is responsible for learning and developing rescue, fire fighting, and law enforcement skills in preparation for higher level assignments. Employee is under close supervision by supervisors.

***Examples of Duties (Illustrative)***

1. Attends classes, training sessions, drill and lectures for the purpose of learning methods and techniques of crash rescue, fire suppression, and law enforcement.
2. Learns theories and methods appropriate to all types of fire fighting and law enforcement specialized procedures and techniques required which shall include fire fighting, rescue, law enforcement.
3. Participates and develops skill in first-aid and cardio-pulmonary resuscitation.
4. Performs strenuous physical activities such as lifting heavy fire fighting and enforcement equipment, climbing ladders, and lifting and carrying people and equipment for rescue and salvage.
5. Uses and maintains fire fighting and law enforcement equipment.
6. Applies the theories necessary for effective fire fighting and law enforcement operations.
7. Performs other related duties as assigned.

***Minimum Requirements of Work***

1. Knowledge of the functions of the ARFF and Ports Police Departments.
2. General knowledge of CPA procedures and as an autonomous agency.
3. Ability to apply principles of ARFF and law enforcement techniques while under training.
4. Ability to establish and maintain a cooperative relationship with supervisors, crew members and other personnel.
5. Trainee will be placed in a one (1) year probationary status and must complete and pass all academic and hands-on ARFF and Ports Police training minimum requirements.

**Code 1009 continuation**

### ***Minimum Qualifications***

Graduation from high school (or G.E.D.), strong desire to establish a career at the Commonwealth Ports Authority as a fire fighter/ports police and shall be no less than eighteen (18) years of age and no more than thirty-five (35) years of age upon hire in accordance with the Age Discrimination in Employment Amendments of 1996. Experience is not necessary. Must be in accordance with recognized medical and physical fitness requirements.

Shall have no record of felony or criminal conviction.

### ***Pay Range***

Pay Level: 5/1  
\$706.26 bi-weekly or \$8.83 per hour.

Adopted by CPA Board on February 19, 1999.  
Revised and adopted by CPA Board on December 21, 2016.

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## **PHYSICAL FITNESS TEST REQUIREMENT**

All pre-qualified applicants must undergo and pass all the following criteria of the physical fitness test before an applicant is scheduled for interview:

1. ***1-Mile Run:*** -Ages 18 thru 29 must run within 11 minutes in order to pass.  
-Ages 30 and above must run within 11 minutes and 30 seconds in order to pass.
2. ***Sit-Ups:*** Must perform forty (40) sit-ups within 2 minutes in order to pass.
3. ***Push-Ups:*** Must perform thirty (30) push-ups within 2 minutes in order to pass.

In addition to the physical fitness test, selected applicant for the position must pass a complete medical evaluation prior to employment. For more information on the above requirements, please contact 532-9497.